

## PHCC Rental Guidelines for Pageants

These are guidelines and may change at the discretion of the PHCC Board Members

**Small Room Rental:** \$50 for each dressing room

**Gym Rental:** \$300 for one day (includes set-up day before)  
\$50 for Tables/Chairs

**Deposits:** Gym & Rooms: \$200

Deposits are required and will be carried over for each pageant booked for the year.

All deposits are to be payable to PHCC and paid immediately to hold the date. Rental payment is due 14 days prior to the first rental. If not possible, cash payment is due at time of rental.

**Concession Stand:** Is available and is run by the community center. No outside food should be brought in.

**Deposits are required** and will be returned after inspection of the rooms and grounds, providing they were cleaned and no damages evident.

**Cleaning:** After the event, all the rooms, hallway, bathrooms and gym should be cleaned. Sweep floors, pick up all trash; take trash to dumpster behind the building. Please flush all toilets and empty trash cans. Take down all decorations on stage and throughout the building at the end of the event. Take all items left by patrons with you. No drinking or smoking on premises; Smoking area outside building. Try to maintain order between patrons. No alcohol allowed on premises at all. Please try to limit your contestants per age group as to not go over the building limit (200 per fire code).